

Jefferson County Historic  
Sites Preservation Commission

Minutes

February 27, 2014

Time: 6:30pm

Commission Members: John Molinaro, Chair; Vacant, Vice-Chair; Kathleen Woodbury, Secretary; Cindy Arbiture, Robert Birmingham, James Levy, Michael Opager

1. Meeting was called to order at 6:35pm by Chair John Molinaro.
2. Roll call: Members present: John Molinaro, Kathleen Woodbury, Cindy Arbiture, Bob Birmingham, James Levy. Absent: Michael Opager.
3. Open Meeting Compliance: OK.
4. Agenda as written.
5. Minutes of January 24, 2013 meeting approved by motion by James, seconded by Cindy, passed unanimously.
6. Communication – Chairman Molinaro received a phone call from Tim Hunn who owns three properties in the town of Aztalan, which were all surveyed but not eligible; John will invite Joe DeRose to attend our April 24, 2014 public meeting of invited homeowners with eligible properties owners.
7. No citizen comments.
8. No recent update on 2014 survey.
9. Implementation of 2013 survey – Meeting at either Hoard Museum or Fort Library determined by availability on April 24<sup>th</sup>, invited 3<sup>rd</sup> survey eligible properties.
10. Local landmark status applications – Bob moved that anyone who applies and qualifies will be awarded an 8 -1/2" x 11" certificate suitable for framing, seconded by Kathleen, passed unanimously. Discussion of design for permanent signage which will be available for purchase by property owners, imprinted with county seal or a custom design, decided on rectangular shape with "tombstone" top, wording to yet be determined, Cindy working on price quotation.
11. Website update: Cindy suggested link to local historical societies, John writing info for "landing page", Landmark program explained, landmark "kit", JCHSPC mission statement.
12. Future meeting dates: 3/27/14, 4/24/14
13. Future agenda items: Choice of National Register candidate, finalize design of local landmark signage, webpage design additions
14. Adjourned: Motioned by James, seconded by Kathleen @8:07 pm.